

Cost Estimator

SHELADIA Associates, Inc. is currently seeking an energetic, highly motivated, and detailed oriented Cost Estimator.

- Bachelor's degree in Engineering, Construction Management, or similar major
- Minimum of 10 years as a cost estimator in the infrastructure sector, with at least the last 5 years estimating such costs in the Washington, DC Metropolitan Area, and with experience in the following:
 - Cost estimating, from conceptual cost estimating (class 5/4) to more definitive cost estimating (class 2/1)
 - Cost estimating of non-construction activities such as design, inspection and commissioning
 - Preparing a basis of estimate document for each cost estimate and maintain a cost estimating log
- Ability to execute work in a timely fashion and in accordance with estimating best practices, and be able to:
 - Effectively and efficiently use MS Office Suite
 - Gather information from hardcopy and online documents, and assess for applicability in assignment
 - Interpret drawings and tables
 - Prepare charts, graphs, tables and basic figures
 - Document sources
- Must be able to develop and maintain positive, cooperative, team-oriented relationships with coworkers, supervisors, managers, clients and others in contact with the job.
- Must have strong communication skills, initiative, and ability to work independently.

Sheladia Associates, Inc. offers a competitive salary along with an excellent benefits package.

How to Apply:

Applications should include a CV and cover letter. Successful candidates must be authorized to work in the US without sponsorship. This position is open until filled.

Please send CVs to jobs@sheladia.com -- include "Cost Estimator" in the subject line.

Unfortunately, due to the large number of applications that we receive, we may not be able to respond to each individual candidate. Please respect our no phone calls policy.

Equal Opportunity and Affirmative Action Employer