

## **CADD Designer**

We have consistently been ranked in the Top 500 in ENR for over 20 years.

SHELADIA Associates, Inc. is an award-winning, multi-disciplinary A&E firm with a reputation for excellence in Structures and Facilities, Transportation Infrastructure, Energy, Rural Development, and Water Resources & Sanitation. Founded in 1974, we provide professional services on a wide variety of projects at the local and state level as well as having a strong presence in the private sector throughout the Washington Metropolitan area.

### **POSITION OVERVIEW**

We are currently seeking an energetic, highly motivated, detail-oriented, CADD Designer for our headquarters in Rockville, MD. The ideal applicant will join a highly successful and growing team of engineers and planners working with some of the areas most advanced projects.

The successful candidate will perform using MicroStation and AutoCAD software. Duties include creating, detailing, updating, and printing of drawing files, in addition to revising existing drawings.

### **DUTIES AND RESPONSIBILITIES**

1. Work closely with multiple engineers and designers to create accurate construction project drawing packages for roadways and bridges, including but not limited to Plan view and elevation drawings layouts, and details.
2. Design in MicroStation and AutoCAD
3. Plot, Batch Plot, Scan and issue project drawing and documentation packages.
4. Support multiple project and client deadlines and deliverables.

### **QUALIFICATIONS**

Minimum Qualifications/Skills:

- High school diploma or equivalent, plus vocational courses or Associate's degree
- Experience in InRoads, Civil 3D, GEOPAK, and ArcGIS is a plus
- Minimum four years of drafting/design experience
- Knowledge of drafting principals, techniques and procedures.
- Manipulate vector and raster drawing files in AutoCAD and Microstation.
- Ability to create plans and drawings from engineer provided markups.
- Proficient with Microsoft Office products – Word, Excel, Outlook

### **Additional Attributes:**

- Strong professional verbal and written communication skills within a team environment.
- Highly organized and efficient.
- Ability to operate in a fast pace.

Sheladia Associates, Inc. offers a competitive salary along with an excellent benefits package.

### **How to Apply:**

Applications should include a CV and cover letter. Successful candidates must be authorized to work in the US without sponsorship. This position is open until filled.

Please send CVs to [jobs@sheladia.com](mailto:jobs@sheladia.com) - include "CADD Designer" in the subject line.

Unfortunately, due to the large number of applications that we receive, we may not be able to respond to each individual candidate. Please respect our no phone calls policy.

*Equal Opportunity and Affirmative Action Employer*

Job Type: Full-time